

Tips for leading discussion:

- **Coordinate with your teammates** when planning your discussion questions and methods. The full list of discussion leaders by date can be found in "Course Documents" for your recitation section.
 - **All team members should participate in the leadership process equally.** Let your t.a. know (via a private e-mail) if someone does not take on their share of the work. It WILL be factored into their final discussion grade.
- **Ask open-ended questions** that will elicit a variety of responses and encourage discussion.
 - **Prioritize your questions** and be prepared to be flexible if certain questions are answered quickly or take a long time to finish. You should be preparing for *roughly* 20-25 minutes of discussion.
 - You **MUST** come up with your own discussion questions. Absolutely **NO** cutting and pasting (i.e. stealing) of discussion questions you find online. I will have an eye out for this form of academic dishonesty and, should you commit it, it will be factored into your final grade for the course.
 - Your t.a. will be there to help you, but take your leadership role seriously and be prepared to endure some awkward silences as people think about their responses. **Think of ways you can rephrase questions** to make them more clear. **Apply the 8-second rule:** wait about 8 seconds for a response before restating or rephrasing the question. This gives people time to think **AND** to overcome nervousness about speaking. Also, do **NOT** answer your own questions. Only contribute your thoughts after giving others a chance to speak.
- Consider how you would like to lead discussion. Do you want to stand at the front of the class or put everyone in a circle? Do you want to use any video or audio clips? Could some (or all) of your questions work better if you break the class into smaller groups for discussion and then discuss as a whole class? Do you want to supply an outline or any questions to the class ahead of time?
 - **Discussion leaders should elect ONE person from their group to e-mail their proposed questions and methods to the t.a. by 5:00 p.m. the Monday BEFORE they lead discussion.** Audio/visual materials require advance approval before use in recitation.